


## Ottawa -Carleton Ultimate Association

### Board of Directors

#### Meeting #240 - Board Meeting

 Tuesday, December 19, 2023

 5:00pm

 [Google Meet](#)

 **Directors** Karlis Bouse (Chair), Kelly Fulton, Maaike van Leeuwen, Robbie Thuot, Andrea Bombala

**Staff** Britany Gordon (Executive Director)

**Officers** Martine Bergeron (Secretary)

**Members** Teri-Lynne Belanger

**Absent** Emma Wilson-Pease, Tina Tremblay

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**1. Call To Order: 5:00 PM**

The Ottawa-Carleton Ultimate Association respectfully acknowledges that the lands upon which we gather and play are situated on the traditional and unceded territories of the Algonquin Anishinaabe People.

**2. Approval of Agenda:**

Added items. Approved

**3. Approval of Minutes from previous meeting(s)**

- [Draft Minutes - 2023-11-21](#)
- Postponed for e-motion

**4. Review E-mail Motions**

None

**5. Review of Open Action Items (10 min)**

- [Action Item List](#)

**6. Staff Report (30 min)**

**6.1.** Executive Director Report -  
Verbal update.

Resignation letter received from ED. File is available for new ED. Tasks have been assigned and discussed with staff for the transition period. To do list will be sent to Karlis on Friday.

**7. CUC 2024 Planning**

Dave will take the lead. Teri-Lynne Belanger (candidate volunteer) to assist in planning. Lessons learned from Vancouver event available.

**8. Staffing the Executive Director position (5 min)**

[Job description](#) review, to be posted shortly.

**9. Committee Reports (45 min)**

- 9.1.** Finance & Audit Committee  
Line of credit update,  
CEBA loan due to take advantage of partial loan forgiveness
- 9.2.** Governance & Risk Committee  
No update
- 9.3.** Human Resources Committee  
No update
- 9.4.** Safety & Disciplinary Review Committee  
No update
- 9.5.** Strategy & Long-Term Planning Committee  
No update
- 9.6.** EDI Committee  
No update

**10. UPI Status Update**

**11. Round Table**

**12. In-camera**

**13. Adjournment**