


Ottawa -Carleton Ultimate Association

Board of Directors

Meeting #235 - Board Meeting

 Tuesday, July 18, 2023

 4:00pm

 [Google Meet](#)

 **Directors** Karlis Bouse (Chair), Kelly Fulton, Maaike van Leeuwen, Emma Wilson-Pease, Robbie Thuot, Tina Tremblay, Andrea Bombala

Staff Britany Gordon (Executive Director)

Officers

Members

Absent

1. Call To Order – 4:05pm start time

The Ottawa-Carleton Ultimate Association respectfully acknowledges that the lands upon which we gather and play are situated on the traditional and unceded territories of the Algonquin Anishinaabe People

2. Approval of Agenda Approved

3. Approval of Minutes from June 20, 2023

- [Draft June Minutes](#)

Approved

4. Review of Open Action Items (10 min)

- [Action Item List](#)
 - List reviewed and updated

5. Staff Report (35 min)

5.1. [Executive Director Report](#)

- As presented.

6. Staffing the Secretary Position (10 min)

- KB to connect with BG to get call out by end of the week

- Clarify in the language that it is a non-voting role
- Include incentives for taking on the position
- Announce the departure of the outgoing secretary + thank you to accompany call for interest (on socials) – Thursday July 20
- To go in Board Bulletin

7. Committee Reports (10 min)

7.1. Finance & Audit Committee

- Review of the Q2 reports + Q3 & Q4 projections

7.2. Governance & Risk Committee

- Nothing to report at this time

7.3. Human Resources Committee

- TT appointed as new Chair
- Draft ToR has been completed
- ED evaluation form created & started

7.4. Safety & Disciplinary Committee

- Nothing to report at this time

7.5. Strategy & Long-Term Planning Committee

- Nothing to report at this time

7.6. EDI Committee

- GN2 event held on July 17 – with 10 new participants (many who have not played Ultimate before).

8. Round Table

- Board Bulletin – end of August, before official end of Summer season
- Online OCUA Forum – removal of it? What does it look like it; it often goes unchecked, so either we created a mechanism of how we respond or how we provide other space. Look at best practices of other Ultimate Leagues & other general best practices from other sports. Add to August agenda.
- Next board meeting, currently scheduled for August 15. Proposal to move to August 22.
- UPI Project – what are next steps. Confirm Task Force: RT, MvL, TT, AB, BG

9. In-camera

10. Adjournment
Adjourned 5:59pm