



Ottawa-Carleton Ultimate Association

Board of Directors

Meeting #234 - Board Meeting

 Tuesday, June 20, 2023

 4:00pm

 [Google Meet](#)

 **Directors** Karlis Bouse (Chair), Kelly Fulton, Maaike van Leeuwen, Emma Wilson-Pease, Robbie Thuot, Tina Tremblay, Andrea Bombala

Staff Britany Gordon (Executive Director)

Officers N/A

Members N/A

Absent N/A

1. Call To Order – 4:04pm start

The Ottawa-Carleton Ultimate Association respectfully acknowledges that the lands upon which we gather and play are situated on the traditional and unceded territories of the Algonquin Anishinaabe People

2. Approval of Agenda Approved

3. Approval of Minutes from May 23, 2023

- [Draft May Minutes](#)
 - Reviewed & Approved.
 - To be posted to OCUA website by end of week.

4. Review of Open Action Items (10 min)

- [Action Item List](#)
 - List reviewed and updated
 - Volunteer recognition “tiers” formalized – get this done prior to the posting of the secretary posting. Clarify it’s not a voting position.

5. Staff Report (35 min)

- [Executive Director Report](#)
 - As presented.

6. Committees, Roles, Special Projects for New Board (45 min)

- Review [available roles](#) etc
- Review [Responses](#) to Interest Form, finalize Committee participation and Roles
 - Move EDI from Board committee list (is not a Board Committee)
 - Summary of responses; as a guideline board looked to be cognizant of workload – aiming for 2 committees per member
Confirmed committee compositions:
 - **Finance & Audit Committee: MvL, RT , EWP***
*indicates more discussion to be had/confirm
 - **Governance & Risk Committee: EWP, RT**
 - **Human Resources Committee: KB, TT, AB**
 - **Safety & Disciplinary Review Committee: KB, TT, KF, EWP (Alternate)**
 - **Strategy & Long Term Committee: KF, EWP, MvL**
 - Discussion around the Board liaison role – dissolved as main tasks covered through committee work (HR and S&DR)
- Appointing Chair
 - KB voted as chair
 - Consideration around the creation of a vice-chair or co-chair role.
- Proposed 2023 Board meeting dates/times
 - Based on doodle poll distributed, Tuesdays, 4pm-6pm for June-July-August

7. 2023 Work plan (10 min) – MvL

- Set aside time to think about what plan for board and committee yearly objectives and projects
- Committees should look to set some objectives in their first two meetings.
 - Map out yearly tasks/objectives + wish list of data point(s) projects
- Bring forward to the July agenda.

8. Staffing the Secretary Position (10 min)

- Discussed during the action items

9. Committee Reports (10 min)

- None to discuss at this point.

10. Round Table

- RT: volunteering for NoBO – BG to send vol. form to all board members.
- KB: away next week; any cheques needed to be signed should be done by Friday.

11. In-camera

12. Adjournment

Adjourned 6:05