



## Ottawa-Carleton Ultimate Association


### Board of Directors

#### Meeting #231 - Board Meeting

 Tuesday, March 21, 2023

 5:30pm

 [Google Meet](#)

 **Directors** Karlis Bouse (Chair), Kelly Fulton, Maaike van Leeuwen, Emma Wilson-Pease, Robbie Thuot, Tina Tremblay, Yang Xu

**Staff** Britany Gordon (Executive Director (ED))

#### Officers

**Members** Ultimate Halifax Board member - Kaitlyn Baillie

**Absent** Alessandro Colonnier

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### Minutes in Red.

#### 1. Call To Order

The Ottawa-Carleton Ultimate Association respectfully acknowledges that the lands upon which we gather and play are situated on the traditional and unceded territories of the Algonquin Anishinaabe People

Call to order at 5:34pm Yang and Robbie joined at 5:36pm

#### 2. Approval of Agenda

Approved at 5:36pm

#### 3. Approval of Minutes from February 21, 2023

- [Draft Minutes](#)

Minor edits followed by Approval at 5:36pm

#### 4. Review E-Mail Motions

- [2023 E-Vote Tracking](#)

Short Discussion

## 5. Review of Open Action Items

- [Action Item List](#)

Reviewed with minimal discussion. No updates

## 6. Staff Reports

### 6.1. [Executive Director Report](#)

- A brief summary of spring ultimate, events for GN2, and social events
- Discussion regarding a reduction in city field allotment for summer. We may have a future opportunity to get more city fields if other sports decide to release their allocations back to the city.
- Focus on releasing summer programming once field availability was determined
- Reviewing Youth and Junior programming for summer
- Moving women's league to Monday's to coordinate GN2 programming running in the time slot before Women's league
- Start of summer programming is set for May 15th, weather permitting
- Elevate programming setting up a booth at the Ottawa Parent and Child Expo
- UPI Clean up day will be announced inviting members to come help
- Still determining our clothing partner
- In the process of looking for a location for the AGM
- UH delayed until March 23rd to allow the announcement of of summer leagues
- Question asked regarding the closure of Superdome. Small impact to operations; games will be rescheduled to future dates. Repairs took 5 days.

## 7. Committee Reports / Updates

### 7.1. Human Resources

Currently reviewing TOR

### 7.2. Finance & Audit

Review is still outstanding. Waiting for the auditor. Suggested to put pressure on the auditor as time is pressing. At minimum a draft should be provided

### 7.3. Governance and Risk

Review of bylaw amendments discussed at the last meeting. Finalizing TOR.

### 7.4. Equity, Diversity & Inclusion

- Two EDI members attended a summit with the city of Ottawa. A follow up meeting is scheduled to bring together all the ideas brought forward
- EDI committee met last week. Plan to better align with our strategic plan

- Will work on providing context to parents and members on the EDI terminology that we use with definitions for GN2, Open, ON2, WN2, mixed.

## **7.5. Strategy and Long Term Planning**

No Updates

## **7.6. Safety & Disciplinary Review**

### **7.6.1. [Terms of Reference](#)**

Shared with Board Members for approval  
Approved by consensus

## **7.7. COVID**

No Updates

## **7.8. Nominations**

- Nominations committee nominations are set. 6 are going forward
- Membership nominations period is open
- Bios will be shared with the membership after XXX date

## **8. Special Projects Reports/Updates**

### **8.1. Corporate / Director Status Update (Karlis)**

Discussion of minor updates, including Yang's bio

### **8.2. AGM Planning**

- A request has been made to a few locations.
- Agenda is being worked on
- We need to package By-Law amendments by April 6th to send out to the membership with the official AGM announcement.
- Prompt unregistered members to register in order to attend.
- Still planning for a hybrid event
- Will poll the membership to see if the effort for hybrid is worth it based on the membership response.
- Add the Poll to the UH and Board Bulletin
- Executive annual report/captains meeting at the same time after the AGM

### **8.3. [OCUA Board Bulletin](#) (Tina)**

Discuss contents of bulletin and dates

**9. Round Table**

Yang - Question regarding the developer. ED answer, Developer and ED have established communication and who is involved.

Nothing: Tina, Emma, Maaike, Robbie, Kelly, Brit

**10. In-camera**

**11. Adjournment**

Meeting adjourned at 7:27pm