

Ottawa-Carleton Ultimate Association

Board of Directors

Meeting #257 - Board Meeting



Saturday, March 16, 2025



5:30pm



[Google Meet](#)



Directors Emma Wilson-Pease, Tina Tremblay, Leona Campbell, Kelly Fulton, Yang Xu, Karlis Bouse

Staff: Jeremy Hill

Members: N/A

Absent: Andrea Bombala, Martine Bergeron

1. Call to order: 5:04 PM

The Ottawa-Carleton Ultimate Association respectfully acknowledges that the lands upon which we gather and play are situated on the traditional and unceded territories of the Algonquin Anishinaabe People.

2. Approval of agenda-Approved

3. Approval of minutes from previous meetings

- [Draft Minutes - 2024-07-21](#) - Approved
- [Draft Minutes - 2025-01-11 Board retreat](#) - Approved
- [Draft Minutes - 2025-02-16](#) - Approved

4. Review e-mail Motions

There were no e-mail motions since the last meeting.

5. Staff report (30 min)

- [OCUA Staff Report](#) - Jeremy presented the highlights of his report.
 - It was suggested that additional recognition be given to volunteer coaches.

6. Committee reports

- Finance & Audit Committee
 - Auditor starting work
 - Yang provided overview of Q1 report

- Governance & Risk Committee - Emma provided update
 - Creation of an annual BOD calendar of events in progress
 - Delegation of authority document to be drafted/revised for
- Human Resources Committee
 - Link to annual performance review to be updated and sent out
- Safety & Disciplinary Review Committee
 - For review by March 31: [OCUA member Code of Conduct](#)
 - For review by March 31: [Update to SDRC TOR](#) based on the Code of Conduct
- Strategy & Long-Term Planning Committee
 - A draft 2025-2030 Strategic Plan was presented and approved. More detailed deliverables will follow
- Equity, Diversity, and Inclusion (EDI) Committee
 - Draft changes were presented following the biennial review of the [Policy on Gender Identity and Gender Equity](#). - Approved

7. Nominations and AGM

- There are three candidates for nominations by Nominations Committee. Nominations by membership are due by March 31.
- AGM will be held virtually on April 29, 2025. Announcement needs to be posted before April 8 in three ways (i.e., website, bulletin, email).
- Agenda and presentations need to be drafted.

8. Treasurer Posting

The final version was approved for posting.

9. Board Bulletin

It was proposed and agreed that the bulletin would come out August and February going forward.

10. Corporations Canada filing

Karlis completed as required.

11. Review of Open Action Items

- [Action Item List](#)

12. Round Table

13. In-camera

14. Adjournment: 8:15 PM