


Ottawa-Carleton Ultimate Association


Board of Directors

Meeting #238 - Board Meeting

 Tuesday, November 21, 2023

 5:00pm

 [Google Meet](#)

 **Directors** Karlis Bouse (Chair), Maaik van Leeuwen, Robbie Thuot, Tina Tremblay, Andrea Bombala, Emma Wilson-Pease

Staff Britany Gordon (Executive Director)

Officers Martine Bergeron (Secretary)

Members

Absent Kelly Fulton

1. **Call To Order: 5:00 PM**

The Ottawa-Carleton Ultimate Association respectfully acknowledges that the lands upon which we gather and play are situated on the traditional and unceded territories of the Algonquin Anishinaabe People.

2. **Roundtable introduction**

3. **Approval of Agenda: Added items.**

- Approved

4. **Approval of Minutes from previous meeting(s)**

- [Draft Minutes - 2023-10-25](#)
- Approved

5. **Review E-mail Motions**

- E-Vote: Appointment of Secretary - Approved
- E-vote: Budget 2023/24 - Approved

6. **Review of Open Action Items (10 min)**

- [Action Item List](#)
- At-2022-13 (duplicate/carry over from 2022) - Item closed
- At-2023-06 SafeSport Canada - to close after new secretary onboarded
- At-2023-03 Bylaw changed - item closed

- At-2023-11 Item closed
- At-2023-14 Item closed

7. Staff Report (30 min)

7.1. [Executive Director Report](#)

- Update from ED
- Fall survey for youth and adults being drafted by staff, ideally to be issued within 3 weeks after completion of season. Shift from leading questions, clarify information sought
- Suggest adding Safety as a standing item to the ED report moving forward
- Consider updating wording that a third staff position was approved for a 12-month contract to be reviewed annually.
- The major struggles in the other organizations:
 - Volunteer needs and retaining recruitment,
 - structure across the sport's organizations - no verification on valid membership through local body
 - spirit of the game

8. Staffing the Secretary Position (5 min)

- Position filled by Martine Bergeron
- Action Item: Documents to sign

9. Committee Reports (45 min)

9.1. Finance & Audit Committee

No updates, to engage with Welch by next meeting

9.2. Governance & Risk Committee

No updates, to work on ToR

9.3. Human Resources Committee

No updates, to work on ToR and ED review. Met with Britany to review the realignment of the roles

9.4. Safety & Disciplinary Review Committee

Escalated case, response communicated. ED to have follow-up actions based on SDRC recommendations. Kelly developed a template for final reports, to be used moving forward. Consider redacting the names in the final 'public' report.

9.5. Strategy & Long-Term Planning Committee

No update

9.6. EDI Committee

Deferred

10. Ultimate Canada Conference

Covered in ED report

- 11. Board Bulletin**
No updates
- 12. Board Retreat**
Action item
- 13. Round Table**
No comments
- 14. In-camera**
- 15. Adjournment - 7:03pm**