



AGENDA

Ottawa-Carleton Ultimate Association

Board of Directors

Meeting #263 - Board Meeting

Sunday, September 21, 2025

7:00pm

Google Meet

Directors Karlis Bouse, Tina Tremblay, Leona Campbell, Kelly Fulton, Desmond Top, Roger Yen,

Staff:

Officers: Matthew Dalley

Members: N/A

Absent: Geoffrey Solomon, Jeremy Hill

1. Call To Order:

The Ottawa-Carleton Ultimate Association respectfully acknowledges that the lands upon which we gather and play are situated on the traditional and unceded territories of the Algonquin Anishinaabe People.

2. Approval of Agenda (5 min)

- Agenda approved.

3. Approval of Minutes from previous meeting(s) (10 min)

- Draft Minutes - 2025-07-22
- No official Board of Directors meeting was held in August.
- Unofficial board retreat held in August

4. Review E-mail Motions

- None

5. Staff Report (20 min)

- Successful members event at Redblacks Game
- Fall numbers similar to 2024
- Teri-Lynne Belanger inducted to OCUA Hall of Fame
- 2028 World U20 World Championships bid submitted to WFDF

6. Committee (60 min)

- Finance and Audit
 - Request made for detailed registration data per season from Zuluru.
 - **Action:** Jeremy/Greg to provide Zuluru registration data.
- Governance and Risk
 - Work continues on establishing a **Risk Registry**, designed to be updated annually.
 - Renewed focus on recruiting or redefining roles for Secretary and communications support.
 - Consideration for forming a **social media-focused committee** to support outreach.
- Strategy and Long Term Planning
 - UPI Revitalization information from the board retreat updated in the board drive.
 - Planning a **soft launch** of the new website with a small pilot group.
 - **Action:** SLTP Committee to proceed with soft-launch follow-up and collect feedback.
- Human Resources
 - **HR / Conduct:** Code of Conduct updates continuing; salary considerations ongoing.
- **EDI:** Strategic documentation under development; updates expected after upcoming meeting.
- **Technology:** Organizational structure for Google Drive improved; survey development continues.
- **SDRC:** No major updates noted.
- **Technology:** No major updates
-

7. Board Bulletin (10 min)

- Draft Summer 2025 Board Bulletin still under review.

8. Review of Open Action Items (10 min)

- Action Item List

9. Round Table

Compliance & Administration

- Directors are completing required training and checks.
- Outstanding exit interviews will be followed up.

Board Logistics

- Sunday evening meetings will continue.
- Administrative changes required for directors
- Any changes to director terms must go through a Board vote and then the AGM.

10. Other Items

- Board reviewed clothing design apparel options and discussed inclusive symbolism.

Adjournment